



Responsibilities	
<b>Responsibilities</b>	Uphold the values of Mermaid Beach Physical Culture Club and adhere to the Code of Conduct
	Guide and assist the Committee in the operations of the club.

POSITION STATEMENT: PRESIDENT – COMMITTEE		
<b>Title:</b>	<b>PRESIDENT</b>	<p><b>Purpose of the Role:</b> Provide leadership and responsibility for the club and the committee. Run meetings, guide the committee in their roles, ensure everyone is fulfilling their individual responsibilities, and that the committee is working well as a team.</p> <p>The President is primarily responsible for ensuring the club sets and meets goals and objectives, and these are administered according to the Club Rules. The President is also responsible for the completion of all legal and compliance obligations.</p>
<b>Working Group Membership:</b>	Committee	
<b>Financial Delegation:</b>	To be approved by at least 2 members of the Committee	

Responsibilities - PRESIDENT	
<b>Responsibilities</b>	To be well informed of all club activities
	Have a good working knowledge of the club constitution, rules, by-laws, policies and procedures as well as the roles and responsibilities of all committee members
	Strong understanding of the legal and compliance obligations of running the club and ensuring these are adhered to
	Ensuring the club has a clearly defined purpose, vision and set of values to guide decision making, club culture and behaviour
	Facilitate planning and ensure the club has clearly defined goals and objectives and documented strategies and implementation plans on how they will be achieved over the following year
	Work with the Treasurer to implement strong financial controls to protect the cash and assets of the club
	Ensuring the necessary policies and procedures are in place to protect the health and safety of all club participants

<b>Responsibilities - PRESIDENT cont'd...</b>	
<b>Responsibilities</b>	Manage and chair all committee meetings and the club Annual General Meeting with efficiency and effectiveness
	Regularly liaise with committee members, operations committee members, head teacher and teachers to ensure they fulfill their roles and responsibilities
	Act as a signatory for the Club in all legal and financial purposes
	Serve as a spokesperson for the Club when required