



| Responsibilities | |
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| Responsibilities | Uphold the values of Mermaid Beach Physical Culture Club and adhere to the Code of Conduct |
| | Assist the Committee in the operations of the club, specifically coordinating uniform requirements. |

| POSITION STATEMENT: UNIFORM COORDINATOR – OPERATIONS COMMITTEE | | |
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| Title: | Uniform Coordinator | Purpose of the Role: Coordinate club uniform & accessory requirements. |
| Working Group Membership: | Operations Committee | |
| Financial Delegation: | All purchases require approval by at least 2 members of the Committee prior to purchase. Purchases over \$100 to be purchased using a club debit card or via eft bank transfer. | |

| Responsibilities - Uniform Co-ordinator | |
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| Responsibilities | Source and supply uniforms, merchandise and accessories from suppliers. |
| | Maintain a spreadsheet with current stock levels for club merchandise, uniforms and accessories. |
| | Ensure uniform stock information on website is up to date. |
| | Organise samples for trying on in classes. |
| | Organise a 'pre-loved' leotards and active wear swaps and sales table as and when needed. |
| | Distribute stock once delivered. |